

Willowfield Lavender Farm

6176 East Smokey View Road,

Mooreville, Indiana 46158

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www.willowfieldlavender.com

Please also follow us on Facebook

Rental Agreement Details - 2018

Farm Rental Includes:

- ♥ The farm is available for weddings, weddings/receptions, and receptions from early June thru mid October
- ♥ Beautiful lavender fields on 6 acres
- ♥ 10' x 10' gazebo located in the center of the lavender farm beautifully landscaped with circular stone path bordered with lavender. A popular site for the wedding ceremony and bride and groom's first dance.
- ♥ 'The Sanctuary' - A beautiful woodland setting, lovely for a rustic wedding ceremony set among some hundred-year old Osage Orange trees...a five-minute walk from the lavender fields
- ♥ A Tent or Covered Shelter Area - measuring approximately 40' X 80' for your wedding and/or reception
- ♥ Two garden pergolas - permanent fixtures. One covered in wisteria vines and one covered in trumpet vines.
- ♥ Barn Shop - includes small kitchen, groom's quarters & bathroom facility
- ♥ Barn Shop covered porch - 14' x 32'
- ♥ Farm House - includes kitchen, guest bath, and private bridal chamber for exclusive use for bride, her attendants, etc.
- ♥ Farm House covered porch - 12' x 40'
- ♥ The Farm House setting consists of four acres of grounds made up of gardens, woodlands, pathways and lawns.
- ♥ Ten black wrought-iron round tables (each table can seat 4-6 people)
- ♥ Eight small black café tables with 15 café chairs-great for staging around dance floor
- ♥ Numerous other tables for staging of cake/dessert, buffets etc. including a decorative white wrought-iron table with six matching chairs.
- ♥ Twenty clear glass lanterns for pillar candles.
- ♥ 200+ feet of outdoor globe string lighting
- ♥ Four gallons of our lavender-blended iced tea for the wedding reception; two gallons for rehearsal dinner if at farm
- ♥ Fresh lavender from the field (when available) for bouquets and boutonnieres
- ♥ Twelve white sheer curtain panels as well as 4 curtain panels with beautiful lavender motif on white background (fabric from France); great for decorating the wedding area etc.

Rental Pricing

Rental of Willowfield Lavender Farm includes a period of 5/6 days: the rehearsal and/or rehearsal dinner the night or two before the wedding/reception, the actual day of the event, and the clean-up of tables, chairs, etc. the day or two after the event. The price is \$5000 plus tax with a 25% deposit due upon reservation of your wedding/reception date.

The above price is firm in all rentals, whether it is a wedding, a wedding and reception, or reception only.

Rental Deposit

The farm rental deposit of 25% (plus tax) is due upon receipt of the signed contract. If the renter cancels the reservation, the deposit is refundable ONLY if the reserved date is filled by another event. Otherwise, the deposit shall be forfeited.

No Smoking Please!

Willowfield Lavender Farm does not allow smoking. If necessary, we can designate one smoking area only.

Thank you for your respect and consideration of our farm and of other guests in attendance.

Music

Acoustic guitars, flutes, stringed instruments, harps, lightly-amplified electronic organs or pianos, and lightly-amplified singing are welcome in our fields. Reasonably-amplified live music or music from CDs and/or DJ's are also permitted at a reasonable sound level. If the volume becomes excessive, we reserve the right to interrupt the electricity if the volume is not turned down. 'Last Dance' shall be 10 minutes before the end of your reception, then all music must cease. This can be no later than 10:00 p.m.

Catering

Willowfield Lavender Farm allows outside catering of your event. All caterers must present a license certificate as well as certificate of liability insurance with Willowfield as an 'added' insured (sample in folder).

Alcohol

Willowfield Lavender Farm does not hold a liquor license. All alcohol served on the premises must be served from one location, by a licensed bar tender. No alcohol shall be consumed anywhere on the property without the proper permits.

Your Banquet permit must be displayed before the beginning of your event. Even if you are hiring a caterer who is authorized to serve alcohol, your caterer must have a Supplemental Caterers' Permit. Proof of legal drinking age is required. If your guests become noticeably intoxicated, Willowfield reserves the right to close the bar at any time. *A self-serve or 'open' bar is not permitted. 'Homebrew' is also not allowed. Further, no hard liquor or mixed drinks are permitted. Only wine, champagne, and beer are allowed!* If we notice unauthorized consumption of alcohol anywhere on the property (e.g., brown bags or a tailgate party) we will close your bar until all alcohol has been given to the bartender to serve. 'Last call' for alcohol shall be 30 minutes before the end of your reception, and then the bar must be closed. All alcohol must be corked and put away.

Children

Well-supervised children are welcome. We do not accept responsibility for the safety of unsupervised children. Please keep all children out of the landscape and lavender plants. Children of the wedding party may be in the house for changing clothes etc. only when accompanied by a responsible adult.

Farm House

The Farm House first floor, which does include a guest bath, is open to you, your bridal party, and your guests. However, the second floor is restricted to the bridal party only. It is your private area for quiet time, for dressing, and for those special moments before the ceremony. There is the bride's chamber which is quite spacious for the bride and her maids to gather and change before the wedding. There is also a second smaller changing room available. Your wedding photographer is also allowed access to the second floor. *Absolutely no food or drink is allowed on the first floor.* Only with the approval of Willowfield may the bridal party have food and/or drink on the second floor.

Clean Up & Trash Removal

Willowfield Lavender Farm is not responsible for clean-up after your event. *Regarding trash removal for the rehearsal dinner and wedding reception, a \$200 deposit is required at the time of final rental payment due the week before the event. This deposit is refundable if you remove the trash yourselves.* We request that you be considerate of the materials that you use in the tosses and decorations that may not be biodegradable and that remain on the premises. We do encourage recycling as much as possible and will be glad to help you in that regard. All rental items, tables, chairs, equipment, etc., are your responsibility. Finally, please be certain that all items are collected and that the parking area is vacant by midnight.

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Mooreville, Indiana 46158

Rental Agreement - 2018

Name of Renter _____ Telephone: _____ Cell: _____

E-mail: _____

Name of Renter _____ Telephone: _____ Cell: _____

E-mail: _____

Address: _____

Date of Event: _____ Time: _____

Rental Fee for Farm including Barn Shop, Farm House, and grounds: **\$5000.00** plus tax = **\$5350.00**

Rental Deposit: 25% of Rental Fee = \$1250.00 + \$87.50 tax = \$1337.50 Rental Deposit Received: _____

Rental of Willowfield Lavender Farm includes a period of 5/6 days: the rehearsal and/or rehearsal dinner the night or two before the wedding/reception, the actual day of the event, and the clean-up of the tables, chairs, etc. the day or two after the event. Initials: _____

The farm rental deposit of 25% is due upon receipt of the signed contract. If the renter cancels the reservation, the deposit is refundable ONLY if the reserved date is filled by another event. Otherwise, the deposit shall be forfeited. The balance of the rental shall be paid ten days prior to the event and is not refundable. Initials: _____

I have read and understand the Rental Agreement for use of Willowfield Lavender Farm and I agree to be responsible for any and all damages to the facility, fields, or equipment (other than normal wear and tear) during the time of the rental. Initials: _____

Renter's Name in Full (Please Print) _____

Renter's Signature _____

Date: _____